REGISTRATION FORM

Advanced registration with full payment is required to reserve your place.

Class Level: _____**(BEG / INT / ADV)** **Days & Start Time:** _____(e.g., M/W 6pm)

Start Date: _____ **Class Number:** _____

Payment in the amount of $_____
(Beginners: Please include $20 in addition to the class fee for the Beginner's Workbook)

Payment Type: Cash ☐ Check ☐ Credit Card ☐
If paying by check, please write the class number and starting date/time of your class on your check.
Cash and Credit card payments must be made in person or by phone.

Name: _____

Address: _____

_____

E-mail: _____

Telephone: **Home** _____ **Cellular** _____ **Work** _____

Company: _____ **Profession:** _____

How did you find out about El Taller?

Google Search Engine ☐ **Craig's List** ☐ **Other Web Search Engine** ☐

Online Yellow Pages ☐ **Printed Yellow Pages** ☐ **Taller Sign/Flyer on Door** ☐

Taller Flyer ☐ **Advertisement** ☐ **Friends/Word of Mouth** ☐

Attended Event at El Taller ☐

Other _____

Interests:

What are your interests?

Children Classes ☐ **Art Workshops** ☐ **Dance Workshops** ☐

Music Workshops ☐ **Concerts** ☐ **Latin American Culture** ☐

Art Exhibits ☐ **Trips to Latin America** ☐

Other _____

To register and pay by check, please print and fill out this form, and send with your check for your complete tuition made out to El Taller Latino Americano to:

The Latin American Workshop
215 E. 99th St. -- New York, NY 10029

PAYMENT AND REFUND POLICY

TO REGISTER FOR A CLASS: Full tuition must be submitted with a completed registration form. Payment may be made in cash, money order or check (made payable to El Taller Latino Americano). Payment by Credit Card (MasterCard, Visa, or American Express) may be done in person or over the phone.

REFUNDS: If you decide after your first class that you do not wish to continue, your tuition will be refunded minus a $25 administrative fee.

MAKING UP CLASSES: You may make up a maximum of 2 of your regularly scheduled classes by attending classes at your level held at other times. You must schedule make-up classes with El Taller's office in advance, and you must make-up classes during the same semester period. For the sake of your own progress, we encourage you to plan to attend all classes with your own group.

RETURNED CHECKS: You will be charged $20 for any returned checks.

ET Use Only: Please check the following for Credit Card registration

Type of Payment: SWIPE ☐ MOTO ☐